



Faith Christian Academy
Student Handbook
2023-2024

Theme:

"But if we walk in the light as He is in the light,
we have fellowship with one another,
and the blood of Jesus Christ,
His son, cleanses us from all sin."
1 John 1:7 NKJV

FAITH CHRISTIAN ACADEMY

2023-2024

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An Outreach Ministry of
Calvary Chapel of Carson Valley

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OUR MISSION:

To provide an educational environment in which:

- Jesus Christ is honored above all.
- Students are taught biblical application to life experience.
- Learning is a joyful experience.
- Students are motivated to pursue excellence in academic endeavors and in the development of Christian character.
- Each student's God-given gifts are exercised and celebrated.

OUR GOVERNING BOARD:

Faith Christian Academy is an outreach ministry of Calvary Chapel of Carson Valley. It is governed by the Church Board of Directors:

Joseph Crandall, Pastor

Ben Dykes

Robert Anderson

Justin Newcomb

Crespin Esquivel

Mark Ward

Matt Wetzell

Bret Hicks

PHILOSOPHY:

We believe that every child is gifted by God. Therefore, we will challenge students into ever deeper and increasingly complex areas of learning.

We believe that every child can learn. Therefore, we will persevere with each student as he or she confronts challenges and, at times, the difficulties associated with learning.

We believe that all true knowledge reflects our All Knowing Father. Therefore, we will seek to discover His presence in every content area, and will treat learning itself as an act of worship.

We believe that true learning is purposeful. Therefore, we will continually seek to infuse learning into the context of real life. Our classrooms will be busy, active places where learning is applied.

We believe that children learn at differing rates, styles, and have differing abilities. Therefore, we differentiate our curriculum to meet the academic needs of our students as they move toward mastery of skills and concepts.

We believe that within each child, lies God-breathed potential that we, with the help of our Lord Jesus Christ, can nurture. We wish to see our students realize their callings as they exercise individual gifts to become productive citizens, spiritual leaders, and Christlike servants.

ENROLLMENT:

Faith Christian Academy admits students of any race, color, national or ethnic origin to all the rights, privileges, programs and activities generally made available to members of the student body. It does not discriminate on the basis of race, color or national or ethnic origin in any policy or school administered program.

Faith Christian Academy is an elementary/middle school serving kindergarten through eighth grades. Our curricula, instructional methods, and support materials are carefully selected to provide teachers the tools necessary to bring students to state academic standards.

Elementary students receive daily instruction in the core subjects of Bible, Literacy (Reading, Language skills, Writing, Spelling, Speaking), and Mathematics. Two to three times a week, elementary students are instructed in Science and Social Studies.

In addition, we provide weekly explorations and activities in Physical Education and Music. Art and technology are integrated by each teacher into the curriculum. For example, student projects may incorporate public speaking, use of presentation software, and artistic representations. Art instruction is also provided by the classroom teacher.

Middle school students receive daily instruction in Bible, English, Mathematics, Science (Year A: Earth Science, Year B: Life Science) and History (Year A: American Republic, Year B: World Studies.) Digital Literacy and Speech are taught on alternate days. Students have P.E. twice per week. In addition, middle school students have quarterly exploratory workshops on study skills, art, music and (during

alternating years) explorations in engineering and Science Fair.

Students enrolling in kindergarten must be five years old by September 30 of the academic year. If the child has attended kindergarten in another state, he or she may enter kindergarten in Nevada regardless of age. A child must be six years old by September 30 of the academic year to enter first grade.

Seventh graders may be no older than 13 on September 30, and eighth graders may be no older than 14 on September 30.

Students enrolling in seventh and eighth grades must submit an essay detailing reasons for desiring to enroll at FCA. Students who desire a distinctly Christian education and environment, who have become Christians themselves, (as outlined in the Calvary Chapel Statement of Faith, and the Church bylaws,) and who are willing to live as Christian role models (as interpreted by the school board, using biblical principles,) will be considered for enrollment. Enrollment privileges will be withdrawn if, during the course of a year the student's desires and commitments change on any of these three points.

Students enrolling from outside the school must show standardized test results of at least an average level of performance. The final report card from the previous school must show at least average performance, and be free of notes regarding serious behavioral concerns, as defined in the Faith Christian Academy code of conduct.

At least one parent of students enrolling from outside the school must be a Christian who is in agreement with the

Calvary Chapel “Statement of Faith,” who is not participating in practices that are in known violation of law, or are inconsistent with the Calvary Chapel “Statement of Faith” including, but not limited to, the provision on human sexuality. (The full statement on human sexuality is available to parents of prospective or current students in the school office.)

Where these criteria are not met, probationary enrollment may be offered. The decision will be left entirely to the discretion of the FCA school board and administrative teacher.

Enrolling students who have been home schooled or who do not have standardized test results available, must pass an entrance examination at an average level for the enrolling grade. Where these criteria have not been met, probationary enrollment may be offered. The decision as to whether to offer probationary enrollment will be made solely by the FCA school board and the administrative teacher.

Students who have previously attended Faith Christian Academy and who were withdrawn, suspended or expelled before completing an academic year may be re-enrolled upon approval of the school board and administrative teacher. The decision as to whether to offer re-enrollment will be made solely by the FCA school board and the administrative teacher.

**Students enrolling for the first time must
provide the following documents
prior to enrollment acceptance:**

Required by law:

- * Birth Certificate
- * Immunization Records
- *Proof of guardianship (if the adult enrolling is not listed on the birth certificate)

Required by FCA (if applicable):

- *Most recent grade report (from previous school attended)
- *Middle school enrollment essay (see previous page & enrollment packet)
- *Disclosure of any disciplinary school records.
- *Disclosure of any special accommodations for your child's learning at previous schools.

EXTRA & CO-CURRICULAR ACTIVITIES:

Fifth through eighth graders will have the opportunity to participate in extracurricular activities including:

- Yearbook (8th graders)
- Cross Country team (when able to offer)
- Track and Field team (when able to offer)

CODE OF CONDUCT:

The book of Galatians outlines nine character traits or spiritual fruit upon which we base our code of conduct. Our desire is that as staff and students grow together in the Lord the first three traits, love, joy and inner peace, will provide an atmosphere in which students can effectively learn. The last six traits have to do with outward behaviors to be exhibited by staff and students.

Patience:

Conflicts will be resolved through communication and without the use of physical force.

Kindness:

Students will demonstrate attitudes of compassion and caring for peers. This includes respect for the property , rights and preciousness of others.

Students will be held accountable for unkind speech.

“Let the words of my mouth and the meditations of my heart be acceptable unto you, O Lord, my rock and my redeemer.”

Goodness:

Students will demonstrate honesty and trustworthiness.

Students will show modesty in their modes of dress.

Students will not use profane or vulgar language.

Faithfulness:

Students will demonstrate responsibility in work habits.

Students will exhibit promptness in coming to school on time and in returning from recess and lunch breaks in a timely manner.

Students will exhibit proper care of school property and equipment.

Gentleness:

Students will respond to those in authority over them, and to one another, in an attitude of gentleness and respect.

Students will speak to one another in a manner characterized by an awareness of the effect words have upon the other person.

Self Control:

Students will follow classroom and school guidelines.

Students will not use tobacco/nicotine, illegal drugs or alcohol.

Students will use appropriate and respectful language to resolve conflict.

1. Students will adhere to school-wide procedures

- Students line up and stand quietly with class at end of day pick-up.
- Students wait “on deck” when they see their car in line, and move to appropriate loading area to be loaded by a teacher.
- Students will not run on deck outside classroom.
- Students will walk from lunchroom, carefully place lunch in designated area, then walk to playground.
- Students will behave with awareness of the people in the environment around them: pastors, people who may have come to be ministered to, other students in class. (Quiet in hallways, walk carefully on stairs).

2. Students will be courteous & respectful

- Make eye contact and respond verbally to adults and others with appropriate tone and heart.
- Say “Please or Thank You”.
- Take initiative to ask about someone else.
- Consider others in play and in inviting others to play. If others ask to join in play, the answer is “yes”.
- Respectfully welcome trusted visitors verbally and with actions.

3. Respect for/Response to authority

- Respond humbly and respectfully to all teachers, staff, substitutes, and supervising parents.
 - When corrected, accept respectfully, “Yes, Mrs. _____, Yes Ma’am, or Sir”). If student has input, give humbly, not defensively.
- Students adhere to dress code and other school rules.
- Students are ambassadors when off campus and online.

4. Respect for/response to property and environment/others

- Students will clean up after themselves at recess.
- Students will return materials neatly and appropriately in class.
- Students will care for chrome books according to instruction.
- Internet accounts to be used only for school work/assignments.
- Students will use the playground equipment appropriately. (Jump ropes, hula hoops, balls, etc.)
- Foster sense of Community ownership. We all take care of our school (e.g. picking up trash even if we didn’t drop it).
- Students will clean up after themselves in the lunch room.

DISCIPLINE PROCEDURES:

In any disciplinary action, our purpose will always be the restoration of the individual. We believe that effective discipline is fair, consistent, and in the end, will help the individual to learn self-control. We believe that biblically, the authority and responsibility for child discipline rests primarily with parents. For this reason, we will work with families to develop a plan for successful school behavior. In the rare event that families or students are unwilling to work with school staff on a plan to improve student behavior, it may become necessary to remove the student from the school.

Classroom behavioral guidelines and discipline plans will be developed and approved by administration at the onset of each school year. Most matters of discipline will be handled within the classroom using such consequences as time out, apologies where appropriate, restitution, counseling and examining the Scriptures, a written explanation of the problem with a plan to improve behavior, or a phone call home. When intervention outside the regular classroom becomes necessary, the teacher will complete a "Discipline Notice" form, and the student will be seen by the administrator as soon as possible. A discipline notice will automatically exempt the student from any special activities that may be occurring that week, and will automatically drop the conduct grade to a 1.

Generally speaking, administrative intervention will be reserved for cases in which the student is willfully and repeatedly violating classroom guidelines, posing a danger or threat to others, halting the learning experience of peers through disruptive behavior, or demonstrating unkind or inappropriate actions or speech. Parents will acknowledge the form with a signature. Failure to return a signed discipline notice will result in an in-school suspension on the next day.

First Notice:

Parents sign and return discipline notice.

Second Notice:

Parents sign and return form, and will be required to meet with the student, the teacher, and administrator in order to develop a behavior plan.

Third Notice:

A third notice within a single school year may be indicative of behaviors serious enough to warrant suspension or expulsion. At this point, a meeting will be held with parents, teacher, administrator, a representative of the Board of Directors, and if appropriate, the student, to determine whether a suspension is in order. Depending on the seriousness of the behaviors exhibited, the Board shall reserve the right to suspend a student for a short period of time, or to expel the student for the rest of the school year.

The procedures outlined above are intended as general disciplinary guidelines. In the event that a student threatens the well being of any member of the staff or student body, the administration and school board reserve the right to skip to the third level of discipline. Serious behaviors may include, but are not limited to:

- *Bringing a weapon to school.
- *Bringing drugs, or alcohol to school, or coming to school under the influence of these substances.
- *Threatening any person with physical harm.

Student/Staff Antiharassment Policy

POLICY:

The policy of *Faith Christian Academy* is to provide an academic environment that is free from harassment—whether based on sex (gender), race, color, national or ethnic origin, age, or disability—an environment that is free from all forms of intimidation, exploitation, and harassment, where all individuals treat each other with dignity and respect. The school includes bullying in its definition of harassment. The school is prepared to take action to prevent and correct any violations of this policy. This policy applies to the actions of administration, teachers, staff, parents, volunteers, and students. Anyone who violates this policy will be subject to discipline, up to and including termination or expulsion.

The school does not tolerate harassment of students or staff, nor does it tolerate reprisals against any student who makes a harassment complaint. Administration, teachers, staff, volunteers, and students who violate this policy are subject to disciplinary action, including expulsion from school or discharge from employment. Any administrative personnel who receive a complaint of harassment and fail to appropriately report it or take corrective action pursuant to this policy are also subject to disciplinary action, up to and including discharge.

I. Definitions and Prohibited Acts

1. Sexual harassment.

Parents: A copy of this definition, as well as definitions for numbers 4 and 5, is available to you upon request in the school office. We trust your discretion in discussing this topic as you feel appropriate for your student's age and innocence.

2. Unwelcome and Offensive. The fact that a student may not openly object to others' actions or words does not prove that they were unwelcome. Under the law of harassment, or bullying and intimidation, a student does not have to openly object to others' actions or words to prove that the actions or words are unwelcome. Harassment, bullying, or intimidation may occur even if the student originally remains silent or fails to show disapproval. Acts and statements that may not offend some people may be highly offensive to others. Therefore, all employees, volunteers, and students should be sensitive to the feelings of others whether they object or not.

3. Verbal Harassment. Prohibited statements include, but are not necessarily limited to, the use of derogatory descriptions of a student or group of students based on race, color, disability, ethnic or national origin, or age. It is also a violation of this policy to state stereotypical classifications concerning race, national or ethnic origin, color, age, or disability of a student or group of students, especially if they are repeatedly made. Although some students or individuals may enjoy discriminatory identifications and jokes, the school does not tolerate such on its premises or during working hours.

Examples of prohibited statements include, but are not necessarily limited to, derogatory or vulgar comments regarding a person's gender, sexually vulgar language, remarks about a person's physical anatomy or characteristics, dirty jokes, sexual innuendo, or display of written or graphic

materials. Also prohibited are suggestive pictures, magazines, posters, offensive cartoons, and other words or pictures of a suggestive nature. Also prohibited are statements that demean women.

6. Race, Color, National or Ethnic Origin, Age, and Disability Harassment. Unwelcome statements, name calling, or other verbal or physical conduct based on a student's race, color, national or ethnic origin, age, or disability is prohibited if and when any of the following occurs:

Submission to the conduct is explicitly or implicitly made a term or condition of an individual's academic status or progress. This may occur by clearly stated acts or words or by implied acts or words.

Submission to, or rejection of, the conduct by the individual is used as the basis of academic decisions affecting the individual.

The conduct has the purpose or effect of having a negative impact on the individual's academic performance, or of creating an intimidating, hostile, or offensive educational environment.

Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through this school.

7. Electronic Harassment. Harassment may occur through a number of mediums or means, including electronic communications. The student antiharassment policy applies to all harassment, including any that occurs by or through any type of electronic communication. This includes, but is not necessarily limited to, Internet, email, cell phones (including picture phone or text messaging as well as voice), PDAs or other communication devices, and facsimile (fax)

communications of any type. This list of electronic devices is not inclusive, and the policy is intended to cover other types of electronic communication.

8. Physical Harassment. Prohibited actions include, but are not necessarily limited to, the following:

Display of signs, pictures, cartoons, written statements, or other material that denigrates, intimidates, bullies, or otherwise discriminates against any student based on race, color, national or ethnic origin, age, or disability.

General harassment, pushing, shoving, or other intentional acts perpetrated in whole or in part because of the student's race, color, national or ethnic origin, age, or disability.

9. Definition of Bullying or Intimidation. "Bullying or intimidation" means any written, oral, or physical act or gesture that a reasonable person under the circumstances should know will have the effect of harming a student or damaging his or her property or placing a student in reasonable fear of harm to his or her person or damage to his or her property, or that has the effect of insulting or demeaning any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Harassment, intimidation, or bullying includes a gesture or an act, whether written, oral, or physical, that is reasonably perceived as being motivated by a characteristic such as sex (gender), race, color, national or ethnic origin, age, or disability.

10. Examples of Harassment, Bullying, or Intimidation.

Unwelcome conduct of this type can include a wide range of verbal, visual, or physical conduct of a sexual or other nature. Among the types of conduct that would violate this policy are the following:

Verbal conduct such as making or using derogatory comments, epithets, slurs, and jokes about a student's race, color, national or ethnic origin, age, or disability.

Verbal abuse of a sexual or other nature; graphic verbal commentaries about an individual's body, race, color, national or ethnic origin, age, or disability; sexually degrading words used to describe an individual; suggestive or obscene letters, notes, or invitations.

Physical conduct such as touching, assaulting, impeding, or blocking movements.

Any conduct that has the effect of insulting or demeaning a student or group of students in such a way as to disrupt or interfere with the school's educational mission or that is severe, persistent, or pervasive so that it creates an intimidating, threatening, or abusive educational environment.

NOTE:

- Students who violate the FCA code of conduct anywhere outside of school, including within the context of internet blogs, communications, personal social networking pages, and phone texts, phone calls, or electronic messages will be subject to disciplinary action.**
- We ask that students refrain from sales and solicitation of funds at school for fundraising.**
- We love pets, but for liability reasons, pets are not allowed at school.**
- We ask that each family volunteer to clean one week out of the year (1-2 hours on two afternoons of the week they choose).**

School hours:

Children may be dropped off as early as 8:30 a.m. In order for staff to provide safe and adequate supervision we must ask that you **please do not bring your children before 8:30.**

Though the staff may be present, each staff member has other duties to attend to prior to the arrival of the students.

The academic day begins at 9:00 for all students, ends at 12:30 for Kindergarten, and ends at 3:00 for all other grades.

Absence and tardy policy:

Faith Christian Academy recognizes that consistent and adequate attendance is essential to the academic progress of its students. Parents of students who are absent ten times in a school year will be sent a written notice of the number of absences. Those who are absent fifteen times will be sent a second notice. At twenty absences a conference shall be requested with parents to discuss reasons for absences.

Documentation for medical conditions will be requested.

The administrator may exercise the right to suspend for truancy and/or establish probationary enrollment at twenty absences. Students who do not meet academic standards because of excessive absences may be retained in grade level until such time as standards are met.

Tardy:

The academic day begins promptly at 9:00 A.M. Students are expected to be **in class, ready to work at this time.**

Students are required to make up all work missed because of a tardy.

If your child is going to be absent or tardy, please notify the teacher or call our office in the morning.

Saturday School:

Students who are in 5th through 8th grades and who accumulate ten tardies, or who have accumulated excessive amounts of incomplete work may be assigned "Saturday School".

Early -Outs:

Should your child/children need to be excused from school early for an appointment, we request that a note be sent or a phone call made to the child's teacher or the office on, or before, the day of the expected absence.

Make-up work:

Students are expected to make up all of the work missed during an absence. A time period of the number of days absent, plus one, will be allowed. After this period of time, work will be considered late. Students will be credited according to each teacher's late-work policy.

Academic Probation:

Students in grades 3 through 6 who earn a D or an F in Reading, Language Arts, or Math for a trimester, and students in grades 7 and 8 who earn a D or an F in any subject, will be placed on academic probation for the following trimester or quarter. The teacher, parents and student will meet together to agree upon a plan for academic success in the subject. If a second D or F is earned in the same subject, the student may be dismissed from enrollment. Re-enrollment will be considered after one term has been successfully completed at another institution in which the student earns a C or above.

Medication:

All medication, whether prescription or over-the-counter, must be checked in **by the parent** at the school office following the *Medication Release Form* **protocol** before the school can have it on school grounds or administer it.

The *Medication Release Form* is provided in the enrollment packet and can be easily accessed on our website: cvcalvarychapel.org (under FCA , then Misc. Documents) so it can be completed from home and brought with medication. Also, we keep copies of the form in our office and classrooms, so if you bring in an over-the-counter medication without the release form, you can fill one out on site.

The medication must be sent in original container, with the label affixed.

Prescription medications must be accompanied by a doctor's note, or order to administer the medication at school, as outlined on the *Medication Release Form*.

All medication must be kept locked-up while on school premises.

Hazardous Materials:

No material which can be considered hazardous to the environment or to the well-being of humans (such as mercury) may be brought to school.

TUITION AND FEES:

Registration Fee: (Non-Refundable) \$90.00
 (This fee covers administrative costs, enrollment supplies, testing, etc.)

Book Fees: (Non-Refundable)
K-6 \$150.00
7-8 \$250.00

(This fee covers the cost of text book rental, the purchase of consumable workbooks, the cost of copying reproducible material, testing, supplies, etc.)

Tuition Schedule

Grade Level and Family Order	Annual Base Tuition	Monthly (10 payments, September - June)
<u>Kindergarten</u> 8:30-12:30		
1 st in family	\$3,142	\$314.20
2 nd in family	\$2,985	\$298.50
Additional students above two	\$2,835	\$283.50
<u>Grades 1-6</u>		
1 st in family	\$4,429	\$442.90
2 nd in family	\$4,207	\$420.70
Additional students above two	\$3,998	\$399.80
<u>Grades 7-8</u>		
1 st in family	\$4,715	\$471.50
2 nd in family	\$4,501	\$450.10
Additional students above two	\$4,276	\$427.60

PAYMENT POLICY:

Faith Christian Academy is a self-supporting ministry which depends upon tuition for all of the costs associated with the school's operation. Timely payment of tuition is necessary in order to meet the school's obligations.

Payment Plan:

The tuition is paid over a ten month period beginning on September 1st and ending on June 1st. (Annual tuition is divided by ten, and is paid monthly, regardless of number of days in school during a given month.) Tuition should be received in the school office on the first of each month. No credits can be given for absenteeism or vacations.

Late Fees:

Tuition is due the 1st of each month. A late fee of \$10.00 per student per month may be assessed on any past due balance after the 10th of the month. If any part of the tuition becomes 60 days past due, the student may be dropped from enrollment. In the event of unusual, unforeseen circumstances, please contact the school office to talk with us about the possibility of an extension.

In the rare event that an outstanding balance remains at the end of the school year, it must be paid in full to have a spot held and/or to re-enroll on the first day of the next school year.

Withdrawal During School Year:

In the event that a child is withdrawn from the school during the school year, tuition will be calculated on a per diem basis according to the following formula:

$$\frac{\text{Total amount of tuition contract}}{\text{Total Number of Instructional Days in School Year}} = \text{Per Diem Rate}$$

Outstanding tuition at time of withdrawal will equal the number of days enrolled multiplied by the per diem rate, less the amount already paid on the tuition contract.

After any fines are paid, any overpayment of tuition will be returned to the family.

Circumstances surrounding the early withdrawal will be taken into consideration should the family desire to re-enroll the student at a later date. Acceptance for re-enrollment will be left to the discretion of the administration and school board.

OUR FACULTY:

Jill Crandall	Administrative Educator/Teacher: grades 7/8	Licensed by State of Nevada	24 years of administrative experience
Veronica Perra	Teacher: grades 7/8	Licensed by State of Nevada	
Debbie Eve	Teacher: grades 1/2	Licensed by State of Nevada	
Bethany Ancina	Teacher: grades 3/4	Licensed by State of Nevada	
Sue Mueller	Teacher: grades K & interventionist K-6	Licensed by State of Nevada	
Gina Wartgow	Teacher: grades 1/2	Licensed by State of Nevada	
Kalen Hodges	Teacher: grades 5/6	Licensed by State of Nevada	
Meghan McQuain	Teacher: grades 7/8	Licensed by State of Nevada	

As a licensed school, Faith Christian Academy employs teachers who are fully credentialed by the State of Nevada or another state in the U.S. More importantly, the Lord has sent us teachers who are committed believers, hard workers, and Christ-like servants who have sensed the Lord's call to this ministry.

Jill Crandall, who acts as our administrative teacher, and who teaches seventh and eighth grade science and social studies, holds a Bachelor of Arts degree from the University of Nevada in social work with an emphasis on medical sciences, and a Kindergarten through eighth grade teaching credential from Sierra Nevada College. She has experience in teaching most elementary grade levels, and seventh and eighth grade social studies and science. Prior to the opening of FCA, twenty-three years ago, she taught for the Douglas County School District.

Debbie Eve began her teaching career in a one-room school in Montana. She has taught in the Douglas County school district for many years, and achieved a master's degree in literacy. We are blessed that she has chosen to serve in our ministry again this year with our first and second grade classes!

Gina Wartgow will again be joining Ms. Eve in the first and second grades! Mrs. Wartgow brings the joy of discovery learning to her Math and Science classes, keeping her students excited and engaged with their learning. Mrs. Wartgow previously taught 5th/6th and 7th/8th grades at FCA, and prior to that she taught 5th grade at a public charter school in Washoe County. Mrs. Wartgow holds a bachelors degree from UNR.

Bethany Ancina returns to our staff again this year as a third and fourth grade teacher. One of the first teachers hired at FCA, Mrs. Ancina was instrumental in building the foundations of our program as a fourth, fifth, and sixth grade teacher. After spending a few years at home with her growing family, the Lord led her back to FCA, where she has taught in the third and fourth grades for a number of years.

Mrs. Ancina holds a bachelor's degree from Simpson College, and a credential diploma from Sierra Nevada College.

Sue Mueller returns as a fabulous kindergarten teacher this year. She will be welcoming our kindergarteners to her vibrant learning program in the mornings, and working as an interventionist in the afternoons. Mrs. Mueller has become known for her creativity, and, along with her neighbor Mrs. Ancina, the instigator of fun spirit days and activities. Mrs. Mueller holds Bachelors and Masters degrees in education.

Kalen Hodges returns to our staff for her third year as our 5th/6th grade teacher and we joyfully welcome her back. Previous years' students were surprised and delighted as she made personal appearances as a mad scientist, and founding fathers in her afternoon classes. Prior to coming to FCA, she taught 3rd & 4th grades in the Douglas County School District. Mrs. Hodges holds a bachelors degree in elementary education.

We're happy to have **Veronica Perra** back as our seventh and eighth grade mathematics instructor. Mrs. Perra holds a Bachelor of Science from UNR in mathematics and chemistry. She received her Master's of Education from Old Dominion University. She has fifteen years of experience teaching mathematics and science at the middle and high school levels, including advanced placement courses.

Meghan McQuain has done an outstanding job teaching our middle school English, Yearbook, & Computer Science programs , and will continue with these responsibilities this year. Additionally, she teaches middle school P.E. Prior to coming to FCA several years ago, Mrs. McQuain was a beloved teacher in the Douglas County School District where she has taught for multiple years as a special education teacher. She holds a K-8 license in classroom teaching from the state of Nevada, as well as a special education endorsement.

Justin Newcomb will teach our 7th & 8th grade Bible course again this year! A graduate of Calvary Chapel Bible College, Justin is an associate pastor here at CCCV who takes care of many church matters and can be found helping on the school playground daily. He grew up in our church and served several years as a dynamic youth pastor in California before returning to serve his hometown while raising his young family. Justin taught Bible courses and Bible electives at a Calvary Chapel Bible College campus in York, England. Mrs. Crandall will serve as co-teacher in the classroom.

We are blessed to have **Mindy Depaz** returning for her fifteenth year as our office manager extraordinaire who keeps order in our little universe. Mrs. Depaz has taught kindergarten, substitute taught, holds two Associate's degrees with one emphasizing business, a Bachelor's in psychology from Sierra Nevada University, and is currently in a dual Master's of Education program. We are grateful for her continued call to minister with us!

STATEMENT OF FAITH:

WE BELIEVE that there is one living and true GOD, eternally existing in three persons: the Father, the Son, and the Holy Spirit, equal in power and glory: that this triune God created all, upholds all, and governs all.

WE BELIEVE that the SCRIPTURES of the Old and New Testaments are the Word of God, fully inspired without error in the original manuscripts, and the infallible rule of faith and practice.

WE BELIEVE in GOD THE FATHER, an infinite, personal Spirit, perfect in holiness, wisdom, power and love, that He concerns Himself mercifully in the affairs of men; that He hears and answers prayer; and that He saves from sin and death all who come to Him through Jesus Christ.

WE BELIEVE in JESUS CHRIST, God's only begotten Son, conceived by the Holy Spirit. We believe in His virgin birth, sinless life, miracles and teachings, His substitutionary atoning death, bodily resurrection, ascension into heaven, perpetual intercession for His people and personal, visible return to earth.

WE BELIEVE in THE HOLY SPIRIT, Who came forth from the Father and Son to convict the world of sin, righteousness, and judgment, and to regenerate, sanctify and empower for ministry all who believe in Christ; we believe the Holy Spirit indwells every believer in Jesus Christ and that He is an abiding Helper, Teacher and Guide. We believe in the present ministry of the Holy Spirit and in the exercise of all the Biblical gifts of the Spirit.

WE BELIEVE that all PEOPLE are sinners by nature and choice and therefore, are under condemnation; that God regenerates by the Holy Spirit those who repent of their sins and confess Jesus Christ as Lord; that Jesus Christ baptizes the seeking believer with the Holy Spirit and power for service, often subsequent to regeneration.

WE BELIEVE in the universal CHURCH, the living spiritual body, of which Christ is the Head and all regenerated persons are members.

WE BELIEVE that the Lord Jesus Christ committed two ORDINANCES to the Church: 1) baptism, and 2) the Lord's Supper. We believe in baptism by immersion and communion open to all believers.

WE BELIEVE in the personal, visible RETURN OF CHRIST to earth and the establishment of His Kingdom, in the resurrection of the body, the final judgment and eternal blessing of the righteous and endless suffering of the wicked.

WE BELIEVE that legitimate sexual relations are exercised solely within marriage. The Calvary Chapel "Statement of Faith" further elaborates upon this matter.

WE BELIEVE marriage has been ordained by God. This Church recognizes marriage as exclusively the legal union of one man and one woman in which such union is a lifetime commitment.(Genesis 1:26-28; Malachi 2:15 and Mark 10:6-9)

WE BELIEVE than in order to maintain the integrity of the Church and our biblical witness that every minister, board member, employee, or volunteer shall affirm their agreement with the full Statement of Faith and shall conduct themselves in a manner that is consistent therewith.

*Please note that middle school students had/have additional statement of faith commitments in their enrollment packets above what is required of elementary students, that **both** 7th & 8th graders are to submit.

DRESS CODE:

... “dress modestly, with decency and propriety.” (I Timothy 2:9)
“And whatever you do, whether in word or deed, do it all in the name of the Lord Jesus.” (Colossians 3:17)

School dress should first and foremost be pleasing to our Lord.

Secondly, it should be practical for an active and sometimes messy school day. To this end we have established the following dress policies:

- ◆ Hats may not be worn inside a building, outdoors only
- ◆ Shoes worn by elementary students should be flat soled and have a closed toe. Platform shoes, or those with a high heel, can cause injuries to active young children.
- ◆ Middle school students should wear sports shoes during P.E. Shoes with a moderate heel may be worn at other times with parent approval.
- ◆ Shirts should cover the midriff area and have sleeves or straps of at least **one inch** in width. The **straps** are to be over-the-shoulder only, no racer-back, criss-cross, or spaghetti strap tanks. **Necklines/armholes should not be revealing.**
- ◆ **Clothing should not have slogans, symbols, logos or company names.**
Plain shirts work best.
 - ◆ Exceptions:
 - Christian clothing, such as VBS shirts or
 - Christian T-shirts (not promoting artists, but scriptures and the Lord, etc.)
 - School T-shirts and clothing
 - Students who are on sports teams may wear team jerseys on game days.
- ◆ Underclothing should be worn *under* the clothing. 😊
Please, no straps or portions of underclothing visible.

- ◆ Shorts may be worn, but should at least be long enough to come to the **mid-thigh area**. The waist of pants or shorts should be worn at the waist or upper hip, **not below the hip area**. Waistbands should provide adequate coverage when sitting, standing, and engaging in active play at school.
- ◆ Jewelry, if worn, should be simple and small. Long (dangly) earrings pose a risk of injury during active times, and therefore should not be worn at school by elementary students, and should not be worn during P.E. by middle school students.
- ◆ **No** makeup may be worn by elementary school students except if given specific permission for dramatic presentations with **moderation** &/or **appropriate to the part**.
- ◆ If makeup is worn by middle school students it must be **moderately** applied, and approved by parents.
- ◆ Any item of clothing which could also be used as a weapon, (wallet chains, studded chokers, etc.) is prohibited.
- ◆ **School employees may use their own discretion in determining** if a mode of dress or makeup, whether or **not specifically covered** in this code, is in violation of the code or its stated purpose.

I have read the dress code policy with my child and will cooperatively respect the guidelines and discretion of the staff members in regard to what my child wears at FCA during the school day, or for any school related functions.

Parent Signature(s)

Date

Access to the Internet is a wonderful opportunity to educationally interact with the world at large. The opportunity brings with it a number of responsibilities. In order to use the internet services available at FCA, you must read the following information and sign the computer/internet agreement that follows.

1. The use of any FCA computer/chromebook which provides access to the Internet is a privilege which may be revoked by instructors, staff, or administrators at any time for abusive or inappropriate conduct. Such conduct would include, but is not limited to, the placing of unlawful information on or through the computer, system, accessing another person's files or e-mail, and the use of obscene, abusive, or otherwise objectionable language or images in either public or private files or messages.
2. FCA reserves the right to inspect any material stored in files to which users have access. Users of the computers/Internet will not use their account to obtain, view, download, or otherwise gain access to potentially objectionable materials. This includes text materials, video images, or sound files that may be considered objectionable.
3. FCA's Internet access is provided for educational purposes under the direction of the staff, with staff present any time students use the internet.
4. Student accounts are to be used for FCA academic assignments only. Gaming, social media, chats, and other non academic activities are not permitted while on student accounts, whether in or out of school.
5. Rules and regulations of system usage will be added and posted from time to time by the faculty/administrators. Users of computers/Internet are subject to these rules and regulations.

6. Deletion, examination, copying, or modification of files and/or data belonging to other users without their prior consent is prohibited.
7. Any unauthorized, deliberate action which damages or disrupts a computing system (including the willful introduction of computer "viruses" or other disruptive/destructive programs), alters its normal performance, or causes it to malfunction is prohibited. Intentional attempts to "crash" network systems or programs are punishable disciplinary offenses.
8. Students shall not add our physical location to be a part of any online games.
9. At designated times students will be permitted to bring personal technology devices to school for certain lessons/activities. All internet rules above apply to those devices when at school. FCA is not liable or responsible for loss or damage to students' personal devices.

COMPUTER/INTERNET USAGE AGREEMENT

I have read the Faith Christian Academy Computer/Internet Usage Agreement, understand it, and agree to adhere to the principles and procedures listed within. I also understand that additional rules and regulations may be added from time to time and that they become a part of this agreement. Should I break this agreement, I understand that I may lose all computer/Internet privileges and further disciplinary action(s) may be required.

Student & Parent Signatures/ Date

*INDICATES PARENT HAS ATTEMPTED TO EXPLAIN THE POLICY
IN TERMS THEIR CHILD UNDERSTANDS, &/ OR STUDENT HAS READ

*Do not submit enrollment packets without required
student signature above Updated 5/12/22

Academic Calendar

2023-2024

<i>August 14</i>	<i>All teachers Report 9AM</i>
<i>August 17</i>	<i>First Day of School</i>
<i>September 4</i>	<i>Labor Day- No School</i>
<i>September 12</i>	<i>Back to School Night</i>
<i>October 3</i>	<i>Fall Picture Day</i>
<i>October 12</i>	<i>No School~ Professional Development</i>
<i>October 13</i>	<i>Parent-Teacher Conferences- No School</i>
<i>October 23</i>	<i>End Quarter 7-8</i>
<i>October 26-27</i>	<i>Nevada Day Recess~ No School</i>
<i>November 10</i>	<i>Veterans' Day- No School</i>
<i>November 16</i>	<i>End Trimester K-6</i>
<i>November 22</i>	<i>Minimum Day</i>
<i>November 23, 24</i>	<i>Thanksgiving Recess</i>
<i>November 30</i>	<i>Midterm 7-8</i>
<i>December 20-29</i>	<i>Christmas Recess</i>
<i>January 3</i>	<i>School resumes</i>
<i>January 15</i>	<i>Martin Luther King Jr. Day- No School</i>
<i>January 17</i>	<i>End Quarter 7-8</i>
	<i>End Semester 7-8</i>
<i>February 15, 16</i>	<i>No School: Professional Development Days</i>
<i>February 19</i>	<i>Presidents' Day~ No School</i>
<i>February 20-23</i>	<i>Winter Break</i>

March 8 *End Trimester K-6*
March 14 *No School ~Professional Development*
March 15 *Parent/ Teacher Conferences ~ No School*
March 20 *Spring Picture Day*
March 29 *Good Friday*
March 31 *Resurrection Sunday~HE IS RISEN!!*

April 2 *End Quarter 7-8*
April 15-19 *Standardized Testing*
April 22-26 *Spring Recess*

May 27 *Memorial Day ~No school*

June 5 *Closing Chapel/ Eighth Grade Graduation*

June 6 *Final Day of instruction: Minimum Day*
End Quarter 7-8
End Semester 7-8
End Trimester K-6

*** In the event of multiple school closures we have three built-in contingency days, but may add more if needed.*

NOTES :



Drop-Off/ Pick-Up /Parking Procedures

PLEASE READ THE ENTIRETY OF THESE IMPORTANT SAFETY PROCEDURES THAT MUST BE FOLLOWED



- Only use the East parking lot for **pull-through** drop off and pick up.
- **DO NOT** park in this East lot at any time during school hours, drop-off, or pick-up.
- *Be sure to pull **all the way** through to the **front** of the curb* (closest to the main church building where the curb is cut for wheelchair access) so there is room for cars to come in behind you & pull-up to the curb. Even if you see no other cars coming when you pull in, pull all the way to the front always.
- If the curb is full, please wait; **do not** let children out in the driving lane or planters. **ONLY LET CHILDREN OUT ON THE CURBSIDE OF THE CAR** in the East lot.
- Have children get out of the car on the **curb side** of the vehicle (not lot side or behind vehicle). Students exit the vehicle **directly** getting onto the sidewalk.
- Be sure to pull forward to the front of the line as soon as your children exit the vehicle and are on the sidewalk heading to class and as vehicles in front of you exit, do not stay at the back of the curb.
- Please, do not at any time leave your car unattended with the engine running!
- Animals should not be at school, but if there is one in your car please have it crated, or an adult's hand restraining it by collar, so there is no possibility of the animal getting out of the vehicle or partially out of windows/doors at any time, nor making contact with anyone as staff load children.
- Kindergarteners are picked up at 12:30 from the **West** lot near the back sanctuary door, parents do not park up front but in the west lot, where parents walk up all the way **onto the sidewalk** to retrieve their child and **hold their child's hand** when walking to the car.
- The **front parking lot** is designated for stationary parking. Please use this lot if you wish to:
 - talk to another adult
 - **check your phone** (*do not do this at pull through curb*)
 - take your child to class
 - meet with car pool members to transfer students
 - help children with child safety seats
 - pick your child up for an appointment
 - drop something off to the class
 - **Anything** besides dropping-off/picking-up your child at the pull-through curb
- Others transporting your child to and from school **MUST** be informed of these procedures by you.



Thank you for your **required cooperation** with parking lot procedures.

Our desire is to provide a safe, orderly environment for our students as he or she comes to and from school.

Parent Signature(s) _____

Student Name(s) _____ Date _____



*All enrolled families MUST return the SIGNED **handbook signature form** for both parents & students, recognizing that modeling and supporting these principles is essential to a harmonious school/home partnership.

Example:

Student Handbook



I have read and discussed the Faith Christian Academy student handbook with my parent/child/children. I understand the handbook, including the DRESS, CONDUCT, INTERNET, FAITH STATEMENT, and ATTENDANCE codes.

Printed Names:

Parent
Signature(s) : _____ Date _____

Student
Signature(s) : _____
(Indicates parent did read with student)

This form(attached to the front of the first day packet)MUST be signed & returned the first week of school~ Thank You!